

## CIPD Associate Diploma in People Management\*

### Who is this qualification for?

This qualification is perfect for you if you enjoy developing and managing people. You'll expand your knowledge of HR with a combination of core units and specialist areas – helping you focus on what matters most to you.

This evidence-based qualification will help you gain a deeper understanding of the professional behaviours that lead to organisational success. Learn how to manage employment relations, foster talent, guide strategic workforce planning and build reward schemes that drive performance and contribute to business success.

On successful completion you will be awarded Associate Membership of CIPD.

### Programme Content – 7 Units

3 core units + 3 specialist units + 1 additional specialist unit

#### Core Units

- Organisational performance and culture in practice
- Evidence based practice
- Professional behaviours and valuing people

#### Specialist Units

- Employment relationship management
- Talent management and workforce planning
- Reward for performance and contribution

#### Additional Specialist Units

- Specialist employment law

\*Comparable to Regulated Qualification Framework (RQF) Level 5 in England and Northern Ireland. Credit and Qualifications Framework (CQFW) Level 5 in Wales. Comparable to Level 7 in Ireland, Level 9 in Scotland, Level 5 European Qualifications Framework (EQF).

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## Method of learning

Blue Sky offer a choice of learning options to suit you - a blend of self study learning materials with either face to face or live online workshops.

- Monthly face to face or online interactive tutor led workshop sessions
- Self study learning materials for each unit to study at your own pace
- Ongoing tutorial support via face to face or online meetings, telephone and email
- Workshop and tutorial venues in Norwich, Colchester and/or online
- Assessment via written assignments for each unit
- Takes approximately 16 months to achieve
- Start dates throughout the year

## CIPD Associate Diploma in People Management Payment Options

### Option 1

Interest free stage payments

Initial payment of £480 + VAT  
£310 + VAT per month x 12

### Option 2

One off payment

£4200 + VAT

## Programme fees include:

- Individual diagnostic interview and Induction
- Learning materials for each unit
- Access to Perlego online library or core textbooks
- 14 Interactive workshops/tutorials plus on-going tutor support
- Assessment and moderation of each completed unit
- CIPD registration and certification

## Additional information:

- Students are required to be a member (student or otherwise) of CIPD for the duration of the course. Follow this link for further information including membership fees <https://www.cipd.co.uk/membership/become-member>
- Please ask us for more information about studying this qualification as part of a levy funded HR Apprenticeship if you are interested in this option (only eligible with employer support in England).

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